

Dear Future Resident,

Future Residents of: 934 Dewey

Your move-in date is rapidly approaching! The following is information you and your roommates will need to help make your move-in a pleasant experience.

On move-in day, you will receive a packet with the appropriate keys for all of the leaseholders. Only one person from your group should come in to the office to pickup the move-in packet. That person will then distribute the contents to the other leaseholders.

Your move-in day is **September 3rd 10 am**. The office will only be open on this day from **10 am to 1 pm; you must pick up your keys during these hours. NO EXCEPTIONS WILL BE MADE, REGARDLESS OF REASON.** If you fail to pick up your keys during the allotted time frame, you may pick them up on the next regular business day (Tuesday 9/5/17 at 9:00am). Please note that this office is closed on Labor Day in observance of the Labor Day Holiday and therefore no keys will be issued on that day.

**Payments:**

Your account balance is currently **\$ BALANCE**. All payments must be received before you can move-in. A move-in packet will not be made available for your house if the outstanding balance has not been paid. If paid on the day of move-in we need either a money order or a cashier's check. Cash, check, or online payments will suffice any month afterwards. If you have any concerns regarding your account status, please contact Prime Student Housing at (734) 761-8000, Mon. - Fri. (9 am - 5:30 pm).

**Early Move-Ins:**

Early move-in dates can be arranged prior to July 14th. **Limited space is available and early move-ins are taken on a first come, first serve basis.** The early move-in dates and fees are as follows:  
**August 25, 2017 - \$ 600.00      August 29, 2017 - \$450.00      September 1, 2017 - \$300.00**

**Utilities:**

Contact DTE in **ADVANCE** at **(800) 477-4747** to place the heat & electricity in your name. They must be put in your name before the time of move-in. (They, being DTE do not have to come to your house; this can be handled over the phone). For each month the utilities are not in the resident's name, a \$25 administration fee will be charged to the residents account.

**City of Ann Arbor:**  
***(For water)***

Web - <http://www.a2gov.org/government/publicservices/customerservice/Pages/Home.aspx>  
Phone # - (734) 794-6000

**Telephone:**

For phone service, contact **AT&T** at **800-244-4444** to arrange connection.

**Cable:**

Comcast will be your cable & Internet provider. There number is 1-800-266-2278.

**Please note that you must arrange all utility services in advance and they must begin no later than your move-in day. This applies even if you do not take occupancy until after your designated move-in date.**

Please plan ahead and make all the necessary arrangements for a smooth move-in. We look forward to your stay here with us at Prime Student Housing. If you have any questions or concerns, please call Prime Student Housing at (734) 761-8000.

PRIME STUDENT HOUSING, INC.